

April 1, 2015

The meeting of the Sterling Board of Selectmen was called to order at 6:01 p.m.

Selectmen present-Russell Gray, Lincoln Cooper and John Firlik.

Staff present-Joyce Gustavson.

Pledge of Allegiance: Everyone stood to recite the Pledge of Allegiance.

Audience of Citizens: None

Approval of Minutes: L. Cooper made a motion, seconded by J. Firlik to approve the 3/17/2015 special meeting minutes and the 3/18/2015 regular meeting minutes as presented. All voted in favor of the motion.

Unfinished Business:

a. Commission Vacancies (Energy Committee, Family Day Committee and Sterling Recreation Authority): Elizabeth McGarry expressed interest in joining the Family Day Committee and will be appointed under New Business, Item b. Caren Bailey has expressed interest in joining the Recreation Authority and will contact Judy Gooslin to attend the April meeting. L. Cooper made a motion, seconded by J. Firlik to table this item to the next meeting. All voted in favor of the motion.

b. Notice of Violation and Order – 15 Old Greenwich Road: Demain Sorrentino, Zoning Enforcement Officer sent a letter dated 1/23/2015 to Thomas Orr, record owner of the property located at 15 Old Greenwich Road, informing him to have his tenant M. Boileau, vacate the premises and remove the mobile home from the property. As of today the mobile home has not been removed from the property. D. Sorrentino will forward the information to Kari Olsen, Town attorney.

c. Schedule Special Town Meeting for the Proposed FY 2015-2016 Budgets: L. Cooper made a motion, seconded by J. Firlik to hold a Special Town meeting on Thursday, April 23, 2015 at 7:00 p.m. at the Sterling Municipal Building Gym, 1183 Plainfield Pike, Oneco, CT to adopt the Board of Selectmen Budget 2015-2016 Proposed Budget and to adopt the Board of Education 2015-2016 Proposed Budget and in accordance with Section 7-7 of the CGS remove the items to a referendum vote to be held on Thursday, April 30, 2015 from 12:00 p.m. to 8:00 p.m. at the Sterling Municipal Building Gym, 1183 Plainfield Pike in Oneco. All voted in favor of the motion.

d. Satellite.biz (The) – John W. Dresch (Credit Card Processing): R. Gray reported that he contacted Marcia Marien of O'Connor Davies, LLP and the Town can use two (2) separate credit card processing systems. The customer would be charged the fee for using the credit card, not the Town. R. Gray will contact John Dresch to have the credit card system available in the Town Clerk's Office to process credit card payments for transactions that the Revenue Office does not process.

e. Schedule Special Town Meeting to Approve an Appropriation of \$21,900 from the Town's Fund Balance for Snow and Ice Removal – 1183 Plainfield Pike, Oneco, CT: The Board of Finance has approved an \$21,900 appropriation from the Fund Balance to the Board of Selectmen's FY 2014-2015 Budget to cover the invoice by JD&D Construction, Inc. for the snow and ice removal from the roof at the Sterling Municipal Building, 1183 Plainfield Pike, Oneco, CT. L. Cooper made a motion, seconded by J. Firlik to hold a Special Town Meeting on Wednesday, May 20, 2015 at 7:00 p.m. at the Sterling Municipal Building Gym, 1183 Plainfield Pike, Oneco, CT to vote to approve the snow and ice removal appropriation. All voted in favor of the motion.

New Business:

a. Request for Refund of Excess Tax Payments: J. Firlik made a motion, seconded by L. Cooper to approve the request for refund to: 1) Sherie Gonsalves, 44 Sheridan Ave., Rumford, RI 02916 for \$5.30. All voted in favor of the motion.

b. Consider and Act on Appointment to Family Day Committee: J. Firlik made a motion, seconded by L Cooper to appoint Elizabeth McGarry, 53 Laiho Road, Sterling, CT 06377 to a four (4) year term, expiring 1/2/2016 to fill the vacancy by Ray Locicero. All voted in favor of the motion.

c. Schedule Special Town Meeting for the Annual Report: J. Firlik made a motion, seconded by L. Cooper to add to the 5/20/2015 Special Town Meeting a second item to act on the reports of the town, authorize borrowing for the ensuing year, and designate banks for town depositories. All voted in favor of the motion.

Any Other Business: 1) Avarie Manfredi of the Plainfield High School Theater Group contacted R. Gray for permission to display a sign at the Sterling Memorial Ball Field. The Town Ordinance states that a sign larger than fifteen square feet and up to thirty-two square feet shall conform to all of the provisions of the Sign and Billboard Ordinance and shall be permitted only by application to and approval of the Board of Selectmen. A "Sign Application" shall be emailed to A. Manfredi. L. Cooper made a motion, seconded by J. Firlik to allow Plainfield High School Theater Group to display a sign at the Sterling Memorial Ball Field no larger than 4' x 8' and to contact R. Gray for the location of the placement. All voted in favor of the motion. 2) L. Cooper updated the Board on damage to the daycare side for Town property located at 50 Main Street resulting from a broken pipe. Discussion followed on the placement of the hot water heater. L. Cooper also reported that three (3) bundles of shingles were purchased to fix the damage to the roof at the Sterling Municipal Building. JD&D Construction, Inc., 114 Upper Gore Road, Webster, MA 01570 shall be invoiced for the cost of the shingles. 3) R. Gray reported that John Filchak of Northeast Connecticut Council of Governments (NECCOG) will come in next week to present his findings. 4) R. Gray reported that he received a call from the Wells Fargo Bank informing him that the closing for property located at 511 Sterling Road will be Friday, 4/3/2015. The Town does not have to be present at the closing and a caveat will be placed on the deed stating that the property shall be sold to a low income family. R. Gray will forward the paperwork to Stuart Norman, Attorney for review. 5) Sharon Chviek, Economic Development Coordinator, submitted a letter dated 3/30/2015 resigning from the janitorial duties for the municipal offices and front hall areas of the Town Hall Municipal Building effective 5/1/2015. Sam McGuire has accepted the offer to take on the janitorial duties. R. Gray made a motion, seconded by L. Cooper to accept Sharon Chviek's resignation with regrets from the janitorial duties effective 5/1/2015. All voted in favor of the motion. R. Gray will contact S. McGuire to discuss salary.

Adjournment: L. Cooper made a motion, seconded by J. Firlik to adjourn 8:13 p.m. All voted in favor of the motion.

Attest: _____
Joyce A. Gustavson, Recording Secretary